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**Clearance Certificate**  
**Project Document (AWP)**  
**or**  
**Project/Budget Revision**

**SHORT TITLE:** **Community Cohesion Project**

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**PROJECT NUMBER:** **Award ID: 00113842**

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**Project ID: 00113358**

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**(I) SUBMITTING PROGRAMME MANAGER:**

I have checked, and hereby certify, the following:

1. Reasons and justification for this revision are clearly indicated on the cover page.
2. All relevant parties are in agreement with the revision:
  - As is indicated in the justification, or
  - As per signature(s) obtained on the cover page, or
  - As per written agreement as has been referenced in relevant signature block.
3. An analysis of the budget increase/decrease (in case more than \$10,000) has been made and is attached.
4. The cover page and budget are according to standard format.

**Mahtabul Hakim**

Signature:

Date: 22/10/2020

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**(II) CLUSTER HEAD:** Hendrik Gideon van Zyl, Head of Cox's Bazar Crisis Response Office

I have reviewed and hereby recommend approval of this Project Initiation Document/AWP/Budget revision

Signature:

Date: 22/10/2020

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**(III) BUSINESS DEVELOPMENT AND PARTNERSHIP (BD&P):**

CLEARANCE FROM DESK OFFICER	CLEARANCE FROM ARR
<p>[ ] I have verified the attached submission and confirm that this PID/AWP/budget revision is in accordance with existing rules.</p> <p>[ ] Justification for return</p> <p style="text-align: right;">Signature:  Date: 22-Oct-2020</p>	<p>Recommendation for approval</p> <p style="text-align: center;"></p> <p style="text-align: right;">Signature: Munir Hossain Date: 25-Oct-2020</p>

Van Nguyen

Recommended/Approved by DRR 25-oct-2020

Approved by RR

**Note:** Please return Approved Budget Revision to BD&P who retains original and forwards copy to Programme Manager concern for his/her file and submission to national and, if applicable, UN agencies.

## 2020 Annual Work Plan (AWP) Review Checklist

Award ID: 00113842		Project ID: 00113358		Title: Community Cohesion Project				
<b>Format and General Issues:</b>						Yes	No	N/A
1	Submitted AWP is prepared in Standard Prescribed Format including AWP cover page	√						
2	Atlas codes correctly mentioned (Award ID, Project ID, and Project title, Donor, Account, Fund etc.)	√						
3	AWP Planning meeting conducted							√
4	Minutes of the Appraisal/Review meeting attached							√
5	Annual/Mid year Review Meeting conducted							√
6	Annual HR, Procurement and Communications plans are prepared and attached with AWP	√						
7	Resources are available to support the AWP	√						
8	AWP is approved by the Implementing Partner, if applicable						NA	
9	AWP is endorsed/agreed by the Project Board/Steering Committee, if applicable						NA	
10	Signature of the Project Manager/NPD available in the AWP	√						
<b>Results Related Issues:</b>						Yes	No	N/A
1	The AWP reflects overall priorities of the year	√						
2	The activities are clearly defined (indicate what exactly will be done, to the point with expected timelines by quarter)	√						
3	The activity lines spell out the geographic location wise intervention	√						
4	Possible areas of collaboration with other projects have been considered in project activities	√						
5	Outputs and activities are aligned to the UNDAF, CPD and project document (The listed activity/s can be directly attributed to the achievement of the expected country programme outputs)	√						
6	The activity/s implemented with CSOs, academic institutions, other quasi-Governmental institutions, and other UN agencies as implementing partners are reflected in the work plans	√						
7	A one page summary of intended/achievable results is attached	√						
8	The Outcome / Intermediate Outcomes and Outputs are correctly entered as per the language in the Results Framework	√						
9	M&E plan attached and adequately budgeted in the AWP	√						
10	Field monitoring plan attached (for field-based project only)	√						
11	Risk Log, Issue Log, monitoring Log updated in ATLAS and attached with AWP	√						
12	Gender Marker is attributed in ATLAS	√						
13	Lessons learned have been incorporated in the AWP, as per the last APR minutes						√	
14	Baseline, Target and Deliverables for 2020 are aligned to the Results Framework	√						
15	Baseline data for each indicator have been collected	√						
16	Annual target for each indicator has been set	√						
17	3 to 5 annual key results have been identified and attached						√	
18	The Targets and baselines are gender-disaggregated where a population group is being measured	√						
19	Articulation of results of the AWP has followed the SMART and RBM guidelines	√						
20	Assumptions and risks specific to each output and outcome is contextualised and clearly spelt out	√						
21	Knowledge Management has been planned and budgeted	√						
22	Generation and use of evidence – from monitoring, research and/or evaluation – has been considered	√						
23	The Budget comply with the spirit of Results Based Budgeting (RBB)	√						
<b>Resources Related Issues:</b>						Yes	No	N/A
1	Total proposed budget for the AWP does not exceed approved total project budget	√						
2	The AWP budget is within the scope of the funds availability/commitment (available Cash + Commitment)	√						
4	Appropriate provisions are available according to the AWP Commissioning memo (Common cost, GMS, DPC, Communication, M&E etc.)	√						
5	Updated list of Equipment assets with the project/Programme showing UNDP assets	√						
6	The summary page reflects the resources	√						

Submitted by the Project: Mahtabul Hakim, Project Manager

*M. Hakim*

Date:

Cleared by Programme Cluster:

Hendrik Gideon van Zyl  
Head of CXB Crisis Response Office

*Hendrik Gideon Van Zyl*

22-Oct-2020

Date:

Cleared by Partnerships Cluster:

*H. Perry Auld*

22-Oct-2020

Date:

Signed by DRR/RR:

*VE*

Van Nguyen

Date: 25-Oct-2020



## United Nations Development Programme

## Disaster Response and Recovery Facility (DRRF)

### Project Document / AWP Revision

#### (AWP-2020 Version-G)

Award ID: 00113842

Project ID: 00112092, 00120903, 00121369, 00112438, 00113358

UNDAF Outcome(s)/Indicator (s): (Link to UNDAF outcome)	UNDAF Outcome 3: Enhance effective management of the natural and man-made environment focusing on improved sustainability and increased resilience of vulnerable individuals and groups
Expected Outcome(s) /Indicator (s): (CPD outcomes linked to the MYFF goal and service line)	Enhance effective management of the natural and man-made environment focusing on improved sustainability and increased resilience of vulnerable individuals and groups
Expected Output(s) /Annual Targets: (CPB outputs linked to the above CPB outcome)	National capacity of the disaster management system strengthened to reduce unacceptable risks and improve response and recovery activities by adopting a comprehensive risk management culture.
Implementing Partner:	United Nations Development Programme (UNDP)

#### Brief Description

Bangladesh has made considerable progress in managing disaster risks over last 10 years. However, large and recurrent nature of hazards poses a very different set of risks to an economy with both impressive economic growth and significant progress in human development. In line with the Sendai Framework of Action and the Government of Bangladesh's 7<sup>th</sup> Five Year Plan, renewed attention is required to develop the whole society's capacity on preparedness for disaster response & recovery. An efficient capacity would help Bangladesh achieve both Sustainable Development Goals and a developed country status by 2041. UNDP's proposed Disaster Response and Recovery Facility (DRRF) is a vital contribution towards this ambition. The proposed Facility will adopt an "economy-wide" approach in addition to focusing on household and community level recovery. It will primarily support Ministry of Disaster Management and Relief (MoDMR), and gradually expand its support to selected key sectors at all levels for enhancing national capacity and supporting policy making for resilient recovery. The DRRF will achieve the following objectives:

**A.** Implement timely, appropriate and adequate response and recovery assistance to the households, community, businesses for quick return to sustainable development pathways & business continuity;

**B.** Work with development partners, the UN/Cluster systems to support GoB to build its capacity at all levels and sectors for carrying out post disaster needs assessment, formulating recovery strategy and plans, and mobilizing resources.

**C.** Support making appropriate policies, financial instruments, and technological innovation on preparedness for recovery and provide coordination support and foster partnership in (early) recovery and shelter sector as part of national priorities in disaster management.

**E.** Work as, when appropriate, a fund management facility for humanitarian and development agencies to foster cost effective and time efficient mechanism

Building on successes of Early Recovery Facility project, the facility will continue to focus on rapid- scaling up and effective management of transitions towards development. To achieve, it will continue to be built on pre-approved funding mechanisms, flexible operational procedures and active pool of implementing partners and professional human resources. For ensuring timely support to the government in need, the project will follow Direct Implementation Modality (DIM) of UNDP.

	Summary of UNDP and Cost-Sharing inputs		
	<i>Amount in US Dollars</i>		
	Total Resources Version-'F'	Version- 'G'	Increase / (Decrease)
<b>UNDP</b>			
• TRAC-1 Fund for DRRF (Core)	1,150,000	1,150,000	
• TRAC-1: P. Dev+Research+ CXB	1,640,500	1,476,500	-206,000
• TRAC-2: COVID-19 Crisis Resp.	0	547,000	547,000
<b>Cost Sharing/HQ FW:</b>			
• MoFCOM-ChinaAid	73,622	73,622	-
• UNOCHA-CERF	750,000	1,689,946	939,946
• HQ-FW GIPS CP: C2RP	319,313	319,313	-
• HQ-BPPS-Sida: C2RP	368,965	368,965	-
• German Embassy: C2RP	1,250,486	1,250,486	-
• SIDA: SWM	4,791,465	4,791,465	-
• IOM (ECHO): DRM	645,484	645,484	-
• EC (ECHO): DRM	613,155	613,155	-
• SDC: DRM	1,226,950	1,226,950	-
• UNHCR: DRM	68,442	68,442	-
• DFATD-Canada: CCP	4,395,600	4,395,600	-
• UNWOMEN (DFID)-C2RP	136,892	136,892	-
• Australian Govt. (DFAT)	0	630,172	630,172
• JSB (Govt. of Japan)-COVID-19	0	1,810,286	1,810,286
• HQ-FW-Rule of Law (Sida): PDP	0	300,000	300,000
• HQ-FW Crisis Response	0	267,500	267,500
• Un-funded	33,719,126	29,430,220	(4,288,904)
<b>Total Resources in USD</b>	<b>51,150,000</b>	<b>51,150,000</b>	<b>0</b>

**Justification:** The budget has been revised to increase resources for 2020 for CCP project supported by DFATD-Canada. Due to COVID-19, many activities were shifted in 2021. As the government allowed to resume some work for the project this additional money will be required for 2020. However, total amount of project resources (\$ 51.15m) have not been increased or decreased.

Approved By:

  
 Van Nguyen  
 Deputy Resident Representative  
 Date: 25-Oct-2020



EXPECTED OUTPUTS	PLANNED ACTIVITIES	Timeframe				Responsible Party	Planned Budget				
		Q1	Q2	Q3	Q4		Fund Code	Donor	Budget Code	Budget Description	Amount (USD)
<b>Components or major interim Results of the project ; To be shown as Activities in Atlas</b>	<b>Activity Results are the Outputs of the Project and Actions are the activities for achieving each output-not to be included in Atlas</b>										
<b>Atlas Activity # 2: Community Cohesion</b>	<b>2. Activity Result: Community Cohesion</b>										<b>74,200</b>
	Action 2.1: Support to Women Peacebuilders and Groups	X	X	X	X	UN-WOMEN	30000	12842	72100	Contractul Service-NGO/IP	50,000
	Action 2.2: Local Mediator Training	X	X	X	X	UNDP	30000	12842	72100	Contractul Service-NGO/IP	1,000
	Action 2.3: Inter and Intra-Faith Leadership & Dialogue	X	X	X	X	UNDP	30000	12842	72100	Contractul Service-NGO/IP	5,000
	Action 2.4: Host Community Engagement Plan	X	X	X	X	UNDP	30000	12842	72100	Contractul Service-NGO/IP	9,200
	Action 2.5: Mentoring and Technical Assisstance	X	X	X	X	UNDP	30000	12842	72100	Contractul Service-NGO/IP	9,000
<b>Atlas Activity # 3: Technical Assistance and Management Cost (Project Support Costs)</b>	<b>3.1 Activity Result: Project Personnel Cost</b>										<b>297,000</b>
	Action 3.1.1 Project Manager (SB4)	X	X	X	X	UNDP	30000	12842	71400	Service Contract	46,000
	Action 3.1.2 Skills Training Specialist National (SB4)	X	X	X	X	UNDP	30000	12842	71400	Service Contract	95,000
	Action 3.1.3 Field Facilitator Social Cohesion (SB3)		X	X	X	UNDP	30000	12842	71400	Service Contract	32,000
	Action 3.1.4 Procurement Officer (SB3)	X	X	X	X	UNDP	30,000	12842	71400	Service Contract	18,000
	Action 3.1.5 Operations Manager (SB4)	X	X	X	X	UNDP	30000	12842	71400	Service Contract	42,000
	Action 3.1.6 Gender Specialist (SB4)	X	X	X	X	UN-WOMEN	30000	12842	71400	Service Contract	35,000
	Action 3.1.7 Administrative Assistant	X	X	X	X	UN-WOMEN	30000	12842	71400	Service Contract	12,000
	Action 3.1.8 Communications Officer (UNV)	X	X	X	X	UNDP	30000	12842	71400	Service Contract	9,000
	Action 3.1.9 Driver-Messenger (SB1)	X	X	X	X	UNDP	30000	12842	71400	Service Contract	8,000
	Action 3.1.10 (HoSo)					UNDP	30000	12842	61300	Professional Contract	-
	<b>3.2 Activity Result: Operation Cost</b>										<b>238,466</b>
	Action 3.2.1: Travel and DSA	X	X	X	X	UNDP	30000	12842	71600	Travel	10,000
	Action 3.2.2: ICT/Supply	X	X			UNDP	30000	12842	72500	Equipment/Supplies	2,000
					X		UNDP	30000	12842	72800	Equipment/Supplies
	Action 3.2.3: Monitoring and Evaluation	X	X	X	X	UNDP	30000	12842	71200	Int.Consultant	1,500
			X	X	X	X	UNDP	30000	12842	71300	National Consultant
	Action 3.2.4: UNDP office support	X	X	X	X	UNDP	30000	12842	73100	Common services	31,500
	Action 3.2.5: Prog Quality assurance, M&E, Coord. & Mgt.	X	X	X	X	UNDP	30000	12842	64300	CO Staff Services (DPC)	52,671
			X	X	X	X	UNDP	30000	12842	74500	CO Staff Services (DPC)
	Action 3.2.6: Vehicle Purchase					UNDP	30000	12842	73400	Vehicle purchase	-
	Action 3.2.7: Vehicle cost, common service etc	X	X	X	X	UN-WOMEN	30000	12842	73100	Common services	20,000
	Action 3.2.8: Communication and visualization		X	X	X	UNDP	30000	12842	74200	Communication products	2,300
	Action 3.2.9: Audit				X	UNDP	30000	12842	74100	Audit	8,000
	Action 3.2.10 General Management Services-UNDP (GMS)x8%	X	X	X	X	UNDP	30000	12842	75100	Facilities & Administration	58,322

EXPECTED OUTPUTS	PLANNED ACTIVITIES	Timeframe				Responsible Party	Planned Budget				
		Q1	Q2	Q3	Q4		Fund Code	Donor	Budget Code	Budget Description	Amount (USD)
<i>Components or major interim Results of the project ; To be shown as Activities in Atlas</i>	<i>Activity Results are the Outputs of the Project and Actions are the activities for achieving each output-not to be included in Atlas</i>										
	Action 3.2.11 Management Services Cost for UN-WOMEN	X	X	X	X	UN-WOMEN	30000	12842	75100	Facilities & Administration	41,600
<b>Total of Atlas Activity</b>											<b>1,348,950</b>

<b>Total Budget by Output</b>	Output	<b>Budget</b>
	Output-1	739,284
	Output-2	74,200
	Output-3	535,466
	<b>Total:</b>	<b>1,348,950</b>
<b>Total Budget by Fund &amp; Donors</b>	DONORS: (12842)	1,348,950
	<b>Total Programmable Budget</b>	<b>1,348,950</b>
<b>Total by Implementing Agency</b>	Implementing Agency	
	UNDP (001981) :	460,331
	UN-WOMEN (002001) :	561,600
	DC Office, CXB (012457):	119,790
	UTTARAN (012880)	99,000
	ESDO (009368) :	108,229
	<b>Total Project Budget:</b>	<b>1,348,950</b>



**Mahtabul Hakim**  
Project Manager

CCP  
Date: 



**Mir. Ali Asgar**  
Programme Coordinator

UNDP Cox's Bazar  
Date: 21-Oct-2020



**Hendrik Gideon Van Zyl**  
Head of Rohingya Response Office

UNDP Cox's Bazar  
Date: 22-Oct-2020



Van Nguyen  
Deputy Resident Representative  
UNDP Bangladesh 25-OCT-2020

This Annual Work Plan (AWP) is based on Results Management Guidelines (RMG) of UNDP. Once signed by UNDP and the Implementing Partner, the plan authorizes the responsible parties and project management to manage available resources and achieve set results.

\* a separate implementation plan (PIP) has been developed on nCOVID-19 response for 306,770\$

Atlas Project ID: 00113842 Atlas Output ID: 00113358 Project/Programme Title:	<b>Multi-year Work Plan (AWP) for the period from 2019 to 2021</b>  <b>Community Cohesion in Cox's Bazar</b>
UNDAF Outcome: Applicable Output(s) from the UNDP Strategic Plan: CPD Outcome (2)	<b>UNDAF Outcome 2: Citizen expectations for voice, development, rule of law, and accountability are met by stronger systems of democratic governance.</b> <b>Crisis Prevention and Recovery</b> <b>Develop and implement improved social policies and programmes that focus on good governance, reduction of structural inequalities and advancement of vulnerable individuals and groups</b>

EXPECTED OUTPUTS	PLANNED ACTIVITIES	Timeframe				Responsible Party	Planned Budget						
		Q1	Q2	Q3	Q4		Fund Code	Donor	Budget Code	Budget Description	Year 2019 Amount (USD)	Year 2020 Amount (USD)	Year 2021 Amount (USD)
<b>Components or major interim Results of the project ; To be shown as Activities in Atlas</b>	<b>Activity Results are the Outputs of the Project and Actions are the activities for achieving each output-not to be included in Atlas</b>												
<b>Atlas Activity # 1: Economic Resilience</b>	1. Activity Result: <b>Economic Resilience</b>										218,000	739,284	1,535,259
	Action 1.1: Skills Training for Host Communities					UTTARAN (012880)	30000	12842	72100	Contractul Service-NGO/IP	-	78,000	373,616
						DC Office CXB	30000	12842	75700	Training by A2I	-	119,790	-
						UNDP	30000	12842	72100	Consultations organized by A2I	-	1,265	-
						UNDP	30000	12842	71300	National Consultant (for A2I)	-	8,000	2,000
	Action 1.2: Life Skills and Resilience Training for the Rohingya					UN-WOMEN	30000	12842	72100	Contractul Service-IP	160,000	310,000	93,000
	Action 1.3: On the job training for daily wage workers - Quick impact infrastructure host community projects (labor)					ESDO (009368)	30000	12842	71800	Contractul Service-NGO/IP	-	101,229	272,735
	Action 1.4: On the job training for skilled workers - Quick impact infrastructure host community projects (labor)					ESDO (009368)	30000	12842	73100	Contractul Service-NGO/IP	-	5,000	234,659
	Action 1.5: On the job training - quick impact infrastructure host community projects (labour)					ESDO (009368)	30000	12842	73100	Contractul Service-NGO/IP	-	2,000	150,149
	Action 1.6: On the job training for skilled - apprenticeships with informal sector host community					UTTARAN (012880)	30000	12842	75700	Contractul Service-NGO/IP	-	-	106,000
	Action 1.7: Engagement with employers for apprenticeships					UTTARAN (012880)	30000	12842	72100	Contractul Service-NGO/IP	-	2,000	-
	Action 1.8: Start up grant tool kits					UTTARAN (012880)	30000	12842	72100	Contractul Service-NGO/IP	-	5,000	90,000
						UN-WOMEN	30000	12842	72100	Contractul Service-NGO/IP	30,000	65,000	20,000
	Action 1.9: Start up grants cash					UTTARAN (012880)	30000	12842	72100	Contractul Service-NGO/IP	-	7,500	67,000
	Action 1.10: Support to Women Center for Rohingya skills training					UN-WOMEN	30000	12842	72100	Contractul Service-NGO/IP	28,000	28,000	14,000
Action 1.11: Mentoring and Technical Assistance					UTTARAN (012880)	30000	12842	72100	Contractul Service-NGO/IP	-	2,000	88,800	
Action 1.12: Job Placement Activities					UTTARAN (012880)	30000	12842	72100	Contractul Service-NGO/IP	-	4,500	1,800	
Action 1.13: Monitoring & Evaluation (incl. mid-term and final evaluation)					UNDP	30000	12842	72100	Contractul Service-NGO/IP	-	-	21,500	
2. Activity Result: <b>Community Cohesion</b>										75,000	74,200	248,292	

EXPECTED OUTPUTS	PLANNED ACTIVITIES	Timeframe				Responsible Party	Planned Budget							
		Q1	Q2	Q3	Q4		Fund Code	Donor	Budget Code	Budget Description	Year 2019 Amount (USD)	Year 2020 Amount (USD)	Year 2021 Amount (USD)	
<i>Components or major interim Results of the project ; To be shown as Activities in Atlas</i>	<i>Activity Results are the Outputs of the Project and Actions are the activities for achieving each output-not to be included in Atlas</i>													
<b>Atlas Activity # 2: Community Cohesion</b>	Action 2.1: Support to Women Peacebuilders and Groups					UN-WOMEN	30000	12842	72100	Contractul Service-NGO/IP	50,000	50,000	25,000	
	Action 2.2: Local Mediator Training					UNDP	30000	12842	72100	Contractul Service-NGO/IP	10,000	1,000	15,000	
	Action 2.3: Inter and Intra-Faith Leadership & Dialogue					UNDP	30000	12842	72100	Contractul Service-NGO/IP	-	5,000	25,000	
	Action 2.4: Host Community Engagement Plan					UNDP	30000	12842	72100	Contractul Service-NGO/IP	15,000	9,200	78,522	
	Action 2.5: Mentoring and Technical Assistance					UNDP	30000	12842	72100	Contractul Service-NGO/IP	-	9,000	104,770	
<b>Atlas Activity # 3: Technical Assistance and Management Cost (Project Support Costs)</b>	<b>3.1 Activity Result: Project Personnel Cost</b>										<b>124,470</b>	<b>297,000</b>	<b>269,700</b>	
	Action 3.1.1 Project Manager (SB4)					UNDP	30000	12842	71400	Service Contract	20,470	46,000	51,500	
	Action 3.1.2 Skills Training Specialist National (SB4)					UNDP	30000	12842	71400	Service Contract	17,500	95,000	45,000	
	Action 3.1.3 Field Facilitator Social Cohesion (SB3)					UNDP	30000	12842	71400	Service Contract	10,000	32,000	19,200	
	Action 3.1.4 Procurement Associate (SB3)					UNDP	30000	12842	71400	Service Contract	-	18,000	19,000	
	Action 3.1.5 Operations Manager (SB4)					UNDP	30000	12842	71400	Service Contract	25,000	42,000	45,000	
	Action 3.1.6 Gender Specialist (SB4)					UN-WOMEN	30000	12842	71400	Service Contract	35,000	35,000	35,000	
	Action 3.1.7 Administrative Assistant					UN-WOMEN	30000	12842	71400	Service Contract	12,000	12,000	12,000	
	Action 3.1.8 Communications Officer (UNV)					UNDP	30000	12842	71400	Service Contract	-	9,000	10,000	
	Action 3.1.9 Driver-Messenger (SB1)					UNDP	30000	12842	71400	Service Contract	4,500	8,000	18,000	
	Action 3.1.10 (HoSo)					UNDP	30000	12842	61300	Professional Contract	-	-	15,000	
	<b>3.2 Activity Result: Operation Cost</b>										<b>254,725</b>	<b>238,466</b>	<b>321,204</b>	
	Action 3.2.1: Travel and DSA					UNDP	30000	12842	71600	Travel	13,000	10,000	5,000	
	Action 3.2.2: ICT/Supply					UNDP	30000	12842	72500	Equipment/Supplies	15,000	2,000	2,000	
						UNDP	30000	12842	72800	Equipment/Supplies	8,000	-	-	
	Action 3.2.3: Monitoring and Evaluation					UNDP	30000	12842	71200	International Consultant	60,000	1,500	1,500	
						UNDP	30000	12842	71300	National Consultant	-	-	-	
	Action 3.2.4: UNDP office support					UNDP	30000	12842	73100	Common services	5,000	31,500	31,500	
	Action 3.2.5: Prog Quality assurance, M&E, Coord. & Mgt.					UNDP	30000	12842	64300	CO Staff Services (DPC)	18,525	52,671	52,891	
						UNDP	30000	12842	74500	CO Staff Services (DPC)	-	10,573	35,027	
Action 3.2.6: Vehicle Purchase					UNDP	30000	12842	73400	Vehicle purchase	65,000	-	-		
Action 3.2.7: Vehicle cost, common service etc					UN-WOMEN	30000	12842	73100	Common services	20,000	20,000	10,400		
Action 3.2.8: Communication and visualization					UNDP	30000	12842	74200	Communication products	-	2,300	5,000		
Action 3.2.9: Audit					UNDP	30000	12842	74100	Audit	1,000	8,000	2,000		
Action 3.2.10 General Management Services-UNDP (GMS)x8%					UNDP	30000	12842	75100	Facilities & Administration	22,400	58,322	159,134		
Action 3.2.11 Management Services Cost for UN-WOMEN					UN-WOMEN	30000	12842	75100	Miscellaneous Expenses	26,800	41,600	16,752		
											<b>672,195</b>	<b>1,348,950</b>	<b>2,374,455</b>	

Output

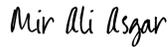
Budget

EXPECTED OUTPUTS	PLANNED ACTIVITIES	Timeframe				Responsible Party	Planned Budget						
		Q1	Q2	Q3	Q4		Fund Code	Donor	Budget Code	Budget Description	Year 2019 Amount (USD)	Year 2020 Amount (USD)	Year 2021 Amount (USD)
<i>Components or major interim Results of the project ; To be shown as Activities in Atlas</i>	<i>Activity Results are the Outputs of the Project and Actions are the activities for achieving each output-not to be included in Atlas</i>												
<b>Total Budget by Output</b>	Output-1			2,492,543									
	Output-2			397,492									
	Output-3			1,505,565									
	<b>Total:</b>			<b>4,395,600</b>									
Total Budget by Fund & Donors	DONORS: (12842)			4,395,600									
	<b>Total Programmable Budget</b>			<b>4,395,600</b>									
Total by Implementing Agency	Implementing Agency												
	UNDP (001981) :			1,534,270									
	UN-WOMEN (002001) :			1,149,552									
	DC Office, CXB (012457):			119,790									
	UTTARAN (012880)			826,216									
	ESDO (009368) :			765,772									
<b>Total Project Budget:</b>			<b>4,395,600</b>										



Mahtabul Hakim  
Project Manager

CCP  
Date: 20-Oct-2020



Mir. Ali Asgar  
Programme Coordinator

UNDP Cox's Bazar  
Date: 21-Oct-2020



Hendrik Gideon Van Zyl  
Head of Rohingya Response Office  
UNDP Cox's Bazar  
Date: 22-Oct-2020



Van Nguyen  
Deputy Resident Representative  
UNDP Bangladesh

25-Oct-2020

This Annual Work Plan (AWP) is based on Results Management Guidelines (RMG) of UNDP. Once signed by UNDP and the Implementing Partner, the plan authorizes the responsible parties and project management to manage available resources and achieve set results.

## Community Cohesion in Cox's Bazar Procurement Plan - 2020

Country Office	Bangladesh
Submitted by:	UNDP CXB Crisis Response Office
Date:	14-Oct-20

## Instructions:

- Only include procurements to be done by UNDP for DIM, Management, support-to-NIM projects
- If you need additional lines, right-click and "Insert" rows, do not copy-paste, to keep drop-down menus & format.

Project Name	Project ID	Type of Supply	Category	Description of goods, services or works required	Unit of Measure	Quantity	Estimated Unit Price in USD	Estimated Total Price in USD	Requested delivery date (goods, works) or start of services	Finalization of services date	End user of goods, services or works	Procurement Process Status	PROMPT ID
Community Cohesion in Cox's Bazar	00113358	Services	Other Services	Making video documentation	EA	1	\$15,000.00	\$15,000.00	15-Nov-20	31-Dec-20	UNDP	Not Started	PID: 96979
Community Cohesion in Cox's Bazar	00113358	Services	Other Services	16 Days of activism	EA	1	\$10,000.00	\$10,000.00	31-Oct-19	31-Dec-20	Communities	Not Started	PID: 96985
Community Cohesion in Cox's Bazar	00113358	Services	Individual Consultant (IC) - Local	National Consultant-Junior-CCP	EA	1	\$7,000.00	\$7,000.00	1-Jan-20	31-Dec-20	UNDP	Contract Mngt	<a href="#">BGD-0000107511</a>
<b>Total Estimated 2020 Procurement Plan (USD)</b>								<b>\$32,000.00</b>					



Mahtabul Hakim

20-oct-2020

**Recruitment/HR Plan 2020****Project Name: Community Cohesion in Cox's Bazar****Project ID: 00113358**

Position title	Contract modality	Category/Band	No. Positions	Contract end date	Planned extension	Remarks	Funding availability
Operations Manager	SC	SB4	1	1/7/2020	12/31/2021	May be further extended	Yes
Project Manager-CCP	SC	SB4	1	20/07/2020	12/31/2021	May be further extended	Yes
Skills Training Specialist	SC	SB4	1	20/07/2020	12/31/2021	May be further extended	Yes
District Facilitator	SC	SB3	1	15/07/2020	12/31/2021	May be further extended	Yes
Comms Officer (UNV)	SC	IUNV	1	30/06/2020		Further extension will depend of availability of TRACK fund	Yes
Driver-Messenger	SC	SB2	1	30/04/2020	12/31/2021	May be further extended	Yes
Procurement Associate	SC	SB3	1	4/1/2021	12/31/2021	May be further extended	Yes

*M. Hakim*

Mahtabul Hakim

20-oct-2020

PROJECT MONITORING AND EVALUATION PLAN									
<b>Project Title and Duration</b>		:	<b>Community Cohesion in Cox's Bazar 2019-2021</b>						
<b>Project ID (Atlas)</b>		:	00113358						
<b>CPD Outcome/Output</b>		:	OUTPUT 2.1: Civil society, interest groups, relevant government agencies and political parties have tools and knowledge to set agendas and to develop platforms for building consensus on national issues						
<b>UNDAF Output</b>		:	(UNDAF Outcome 1): Develop and implement improved social policies and programmes that focus on good governance, reduction of structural inequalities and advancement of vulnerable individuals and groups.						
<b>SP outcome</b>		:	(SP Output 2 Citizen expectations for voice, development, rule of law, and accountability are met by stronger systems of democratic governance).						
<b>SDG Goal/Target</b>		:	(SDG Goal 16) Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels						
<b>Expected Output 1: Community Resilience</b>									
Project Output Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
	2018	2020		(M&E Activities)	(data sources)				
1.1 Percent of trainees a) finding employment in the sector in which they received skill development support b) disaggregated (%) by sex.	0	10% of total skilled beneficiaries have got placement in which they received skill development support and female are 25% of total employed	Annually	Survey, KII, FGD, Training Report, Job Placement Status Report, Feedback from Employer	Monthly Activity Report/Case Studies and all other reports	Annually	Project Manager		Natural and Man-Made Crisis, political unrest, GoB Policy changes.
<b>Expected output-01 Activity Results 1.1: Skills Training: Host Communities</b>									
Activities indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
	2018	2020		(M&E Activities)	(data sources)				
1.1.1 Number of beneficiaries receiving: a) skills and leadership development training, b) disaggregated (%) by sex.	0	1000 beneficiaries have received skills and leadership development training, 25% of them are women	Six Monthly	Survey, KII, FGD, Training Report	Monthly Activity Report/Case Studies and all other reports	Annually	Project Manager		Natural and Man-Made Crisis, political unrest, GoB Policy changes.
1.1.2 Percent of beneficiaries who a) found employment six months after receiving skills development training, b) disaggregated by sex	0	20% of beneficiaries have found employment in six months after receiving skills development training and Female are 25% of total employed	Six Monthly	Survey, KII, FGD, Training Report, Job Placement Status Report, Feedback from Employer	Monthly Activity Report/Case Studies and all other reports	Annually	Project Manager		Natural and Man-Made Crisis, political unrest, GoB Policy changes.
1.1.3 Number of host community women received livelihood and business development skills training to protect and start rebuilding livelihood assets	0	300 women from host community have received livelihood and business development skills training to protect and start rebuilding livelihood assets	Six Monthly	Endline survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Annually	Project Manager		Natural and Man-Made Crisis, political unrest, GoB Policy changes.
<b>Expected output-01 Activity Results 1.3 :On the job training – infrastructure rehabilitation – short term employment opportunities</b>									
Project Output Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
	2018	2020		(M&E Activities)	(data sources)				
1.3.1 Number of trained skilled workers employed through infrastructure rehabilitation schemes disaggregated by sex	0	750 trained skilled workers have employed through infrastructure rehabilitation schemes disaggregated by sex	Quarterly	Report analysis, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, GoB Policy changes.
1.3.2 Number of wage workers employed through infrastructure rehabilitation schemes	0	500 wage workers have employed through infrastructure rehabilitation schemes	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, GoB Policy changes.

1.3.3 Number of person days of short term employment created	0	5,000 person days have created for skilled workers and 20,000 man days wage workers for unskilled workers	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Stuied and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest,GoB Policy changes.
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*Expected output-01 Activity Results 1.4:Support to sustainable long term employment opportunities*

Project Output Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
	2018	2020		(M&E Activities)	(data sources)				
1.4.1 Number of trained skilled people who have completed apprenticeships	0	500 trained skilled people have completed apprenticeships	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest,GoB Policy
1.4.2 Number of people who have found jobs through job placement	0	250 beneficiaries have found jobs through job placement	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest,GoB Policy
1.4.3 Number of people who have found jobs themselves	0	250 beneficiaries have found jobs themselves	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest,GoB Policy
1.4.4 Number of people who have received start up kits	0	200 beneficiaries have received start up kits	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest,GoB Policy
1.4.5 Number of people who have received cash grant	0	250 beneficiaries have received cash grant	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest,GoB Policy

*Expected Output 2: Community Resilience*

Project Output Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
	2018	2020		(M&E Activities)	(data sources)				
2.1 Number of dialogue processes held in "hot spot" communities to bring together community members to discuss concerns related to drivers of violence.	0	6 dialogues have processed in the hot spot areas of the unions to bring together community members to discuss concerns related to drivers of violence.	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Stuied and all other reports	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.
2.2. Number of community members who a) report a better understanding of peacebuilding concepts b) disaggregated (%) by sex.	0	200 community members have better understanding of peacebuilding concepts and 25% of them are women.	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.
2.4 Percentage change or increase in respondents who believe that the Rohingya crisis response has contributed something to their community	0	Percentage change or increase in respondents who believe that the Rohingya crisis response has contributed something to their community	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.

*Expected Activity Results 2.1 Support to Women Peacebuilders and Groups*

Project Output Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
	2018	2020		(M&E Activities)	(data sources)				
2.1.1 Percentage of women who felt skills training or consultation was 'useful' or 'very useful' once session completed	0	60% women who participated training or consulted felt that training or consultant as 'useful' or 'very useful'	Quarterly	Survey/ KII/ FGD	Monthly Activity Report/Case Studies	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.
2.1.2 Percentage improvement in scores from a test administered at start of a training session when compared to a test administered at the end	0	50% improvement by 70% participants after the test	Quarterly	Survey/ KII/ FGD	Monthly Activity Report/Case Studies	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.
2.1.3 Number of female beneficiaries attending training sessions or discussions	0	200 female beneficiaries have participated in the training sessions	Quarterly	Survey/ KII/ FGD	Monthly Activity Report/Case	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy

*Expected Activity results 2.2 : Local Mediator Training*

Project Output Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
	2018	2020		(M&E Activities)	(data sources)				

Number of recipients of a) mediator training, b) disaggregated (%) by sex.	0	100 beneficiaries have received mediator training, female are 25%.	Quarterly	FGD, KII	Monthly Activity Report/Case Studies and all other reports	Quarterly and Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.
2.2.2 Percentage improvement in scores from a test administered at start of a training session when compared to a test administered at the end.	0	50% improvement by 70% participants after the test	Quarterly	FGD, KII	Monthly Activity Report/Case Studies and all other reports	Quarterly and Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.

**Expected Activity Results 2.3: Inter and Intra-Faith Leadership & Dialogue**

Project Output Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
	2018	2020		(M&E Activities)	(data sources)				
2.3.1 Number of religious organizations adding a PVE or social cohesion element to existing programming	0	2 religious organizations have included PVE or social cohesion element to existing work	Quarterly	FGD, KII	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.
2.3.2 Number of religious leaders given training or materials to recognize and defend against extremist or intolerant narratives in their communities	0	20 religious leaders have received training	Quarterly	FGD, KII	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.
2.3.3 Number of religious leaders given training or materials to recognize and address the gendered aspects of PVE.	0	20 religious leaders have addressed the gendered aspects of PVE.	Quarterly	FGD, KII	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.

**Expected Activity Results 2.4: Plan for Host Community Engagement**

Project Output Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
	2018	2020		(M&E Activities)	(data sources)				
2.4.1 Plan for Host Community Engagement developed and operationalised	0	Plan for Host Community Engagement developed and operationalised	Annually	Survey/ KII/ FGD	Monthly Activity Report/Case Studies and all other reports	Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.

**Emergency COVID Support**

Project Output Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
	2018	2020		(M&E Activities)	(data sources)				
Number of Households supported with hygiene kits	0	5500	Annually	Survey/ KII/ FGD	Quarterly Activity Report from partner agencies	Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.
Number of Households supported for emergency livelihood assistance	0	5500	Annually	Survey/ KII/ FGD	Quarterly Activity Report from partner agencies	Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.

**SP Output : (Strategic plan outputs, those are aligned with your project)**

SP Output Indicators with code number	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
<i>For example,</i>	<i>For example,</i>	<i>For example,</i>	<i>For example,</i>	<i>For example,</i>	<i>For example,</i>	<i>For example,</i>	<i>For example,</i>	<i>Any cost</i>	<i>any assumptions and risks to monitor at</i>
6.1.1.B.1.1 Number of new emergency jobs created for women 15+ years of age through UNDP projects in crisis or post-crisis settings	0	500 [2020] 500 [2021]	-	Project Survey	Project report	Annual	UNDP	No Cost	Political instability Natural Hazard
6.1.1.B.2.1 Number of new emergency jobs created for men 15+ years of age through UNDP projects in crisis or post-crisis settings	0	1000 [2020] 1000 [2021]	-	Project Survey	Project Report, Evaluation Report	Annual	UNDP Independent Evaluator	No Cost	Political instability Natural Hazard
6.1.1.B.3.1 Total number of new emergency jobs created for adults 15+ years of age through UNDP projects in crisis or post-crisis settings	0	1500 [2020] 1500 [2021]	-	Project Survey	Project Report, Evaluation Report	Annual	UNDP Independent Evaluator	No Cost	Political instability Natural Hazard

**Evaluation**

Evaluation Title	UNDP Strategic Plan Outcome	Partners <small>(joint evaluation)</small>	Evaluation commissioned by (if not UNDP)	Type of Evaluation	Planned Evaluation Completion Date (Month/Year)	Estimated Cost	Provisional Source of Funding
Mid Term Evaluation of Community Cohesion in Cox's Bazar Project	SP Outcome 5. Countries are able to reduce the likelihood of conflict and lower the risk of natural disasters, including from climate change	CSOs UNO offices of Teknaf and Ukhiya Cox's Bazar DC Office	UNDP/GAC	Mid-term Project Evaluation	Dec-20	US \$22,000	Global Affairs Canada